**Beaver Island District Library Board of Trustees**

**Meeting Minutes**

**November 5th 2015**

Present: Lyle, Martin, Mitchell, Moore, Rehkopf, Stebbins, Tidmore, Welter

Absent:

Other: McGinnity, Speck

1. Meeting called to order by Welter at 9:00 am.
2. **Changes or additions to agenda:** Lyle suggested that board members confirm attendance in advance of meetings, to avoid 11th hour cancellation due to lack of quorum. Responses to the proposed agenda would work.
3. **Public Comment**: None
4. **Approval of Minutes**: Motion to approve minutes of October 15th Regular Meeting proposed by Rehkopf, Mitchell seconded—motion carried.
5. **Financial Report**: Speck presented the October financials, explaining that October had three pay periods, so it looks like we are going over budget, but it should fall back in line. Motion to approve financials and bills paid for October proposed by Lyle, Rehkopf seconded—motion carried. Moore expressed appreciation for the promptness and thoroughness of his financial statements, as well as the clarity with which they are presented, and the rest of the board concurred.
6. **Director’s Report**: October numbers were up nearly 15% across the board over last October, with the largest increase occurring in youth patrons (+53.9%). The TAB Halloween parties went well, with good attendance at both. Our October Author event was also well attended. McGinnity updated the board on both the possible tree removal and the moving of the well line. MISS DIG application has been submitted and the phone lines have been marked, but not the electrical line, so we may have to resubmit. As soon as everything is marked, the digging can commence. As for the tree, we’re still considering whether it really needs to be removed, and what would be the most cost effective way to do the job.
7. **New Business**:
	1. **Discuss millage vote and associated actions:**

After a discussion of the successful millage election (nearly 90% approval) a motion to submit to Equalization the form L-4029 as proposed, with a millage levy at .9864, proposed by Moore, Rehkopf seconded—motion carried.

There was a discussion of the merits of a press release to pre-empt any complaints about the millage levied being higher than last year. McGinnity will draft such a letter/release and submit it to the board for feedback.

1. **Old Business:**

Policy Revisions were tabled for the time being in favor of a discussion of the strategic planning session slated for early 2016. The consensus was that a December meeting might not be necessary, and that the chair and vice-chair would work on planning that event, with the job of arriving at a workable date for strategic planning being accomplished via email (as no votes will be required). Motion to cancel December regular meeting proposed by Moore, Lyle seconded—motion carried.

1. **Public Comment**: None

Motion to adjourn proposed by Tidmore—motion carried. Meeting adjourned 10:00 am.

*Next regular meeting:*

***9:00 am, January 21st, 2016.***

-*Respectfully submitted by Patrick S. McGinnity, Director*